



BOOKING FORM

Adult courses 2016/2017

A summary of terms and conditions for all Bell Adult courses are included in this document. The full terms and conditions can be found at www.bellenglish.com/termsconditions

By submitting this booking form you are accepting and agreeing to all terms, conditions and rules for the course.

If completing the form by hand, please write clearly in **BLOCK CAPITALS** and use black ink.

STUDENT INFORMATION

Family name (as on passport): **YAMADA**
 First name (as on passport): **HANAHO**
 Male Female Date of birth (day/month/year):
 Nationality: **Japanese** First language: **Japanese**
 Address: **1-1-101 Ryugaku Gogaku-shi**
 City: **Tokyo**
 Country: **Japan** Post/zip code: **111-1111**
 Email: **hanako@langpedia.com**
 Telephone (including international dialling code): 00 **81 3-1111-1111**
 Mobile/cellphone (including international dialling code): 00 **81 90-1111-1111**
 How did you hear about Bell? Educational Tour Operator
 Teacher Family/friend Event Online search/Bell website
 Bell email Social media
 Other please specify: **Langpedia**

COURSE INFORMATION

Start date: **07/Aug/2017** End date: **01/Sep/2017**

Please select your core course and location.

Bell Cambridge

- Effective English
- IELTS Exam Preparation
- Cambridge Exam Preparation (FCE)
- Cambridge Exam Preparation (CAE)
- 1 to 1 tuition

Bell London

- Effective English
- IELTS Exam Preparation
- Business English
- 1 to 1 tuition

Personalise your course with additional afternoon options:

15 hour course*

If you book a 15 hour course you will be automatically enrolled on our free Language in Action programme.

20 hour course*

please select **ONE 5 hour** option

- Skills (early afternoon)
- Business Studies (late afternoon)
- 1 to 1 tuition
- Art and Design (July and August only)

25 hour course*

please select **ONE 10 hour** option

- Skills + Business Studies
- Skills (subject to availability)
- Skills + 1 to 1 tuition
- 1 to 1 tuition + Business Studies
- 1 to 1 tuition
- Art and Design (July and August only)

Add extra hours of 1 to 1 tuition, if required:

No. of hours per week:

Book an end-of-course exam, if required:

IELTS (not UKVI) FCE CAE

*Please see pages 08-09 in the brochure for full details of options available.

YOUR LANGUAGE LEVEL

If you are unsure about your level, please contact us for advice.

Please select your language level (see www.bellenglish.com/LanguageLevel for more details):

- A1 Beginner
- A2 Elementary
- A2+ Pre-Intermediate
- B1 Intermediate
- B2 Upper Intermediate
- C1 Advanced
- C2 Proficient

Occasionally we photograph or film activity at our centres. These photos/film footage are used for promotional purposes. If you do not wish to be photographed/ filmed or do not wish your child to be photographed/filmed please tick here

Occasionally we will send information about promotions or services that may be relevant to you. If you do not wish to receive this information please tick here

MAIN CONTACT INFORMATION

Educational Tour Operator (ETO) ETO Code: _____
 Parent Other please specify: _____
 Full name of contact: **Tarou Yamada**
 Telephone (including international dialling code):
 00 **81 3-1111-1111**
 Mobile/cellphone (including international dialling code):
 00 **81 90-2222-2222**
 Email: **tarou@langpedia.com**

VISA INFORMATION

Information on visas can be found on the UK Home Office website: www.gov.uk/visas-immigration

Type of visa required for entry to the UK:

- None
- Short-term Student
- Short-term Student (Child)
- Tier 4 General Student
- Other please specify:

If you require a visa, please send us a copy of your passport.

Passport number: **LP1111111**

Expiry date: **01/Jan/2020**

EMERGENCY CONTACT INFORMATION

The following section **MUST** be completed. Please note that emergency telephone numbers should be available for contact 24 hours a day.

Emergency contact name: **Tarou Yamada**

Telephone (including international dialling code):

00 **81 3-1111-1111**

Mobile/cellphone (including international dialling code):

00 **+81 90-2222-2222**

Email: **tarou@langpedia.com**

Relationship to student: Parent Guardian Other
 please specify:

Do you speak English? Yes No

CONFIRMATION DOCUMENTS

Please confirm how you would like your documents to be sent.

- Email only
- Email and standard post
- Email and courier service (€35)

CONTINUED ON NEXT PAGE >

Please email this form to: enquiries@bellenglish.com
 Bell, Hillcross, Red Cross Lane, Cambridge CB2 0QU, UK Tel: +44 (0) 1223 275598

ACCOMMODATION OPTIONS

I am arranging my own accommodation

All accommodation is booked Sunday to Saturday and is in single rooms, unless otherwise stated.
Please note that Bell schools and Bell accommodation are non-smoking.

CAMBRIDGE

Homestay

- Daily bed and breakfast
- Daily bed and breakfast, evening meals, weekend lunches
- Twin room*, daily bed and breakfast, evening meals, weekend lunches

*Both beds in a twin room must be booked at the same time.

High season: 02 July - 12 August 2017

A £10 per week supplement is payable for homestay during this period.

Residential

Unless specified, all residential rooms include private bathroom facilities.

- Bell Garden House, self-catering (shared kitchen), shared bathroom
- Bell Garden House, self-catering (shared kitchen), private bathroom
- Tripos Court, self-catering (shared kitchen)
- Sorrento, self-catering (shared kitchen) plus daily breakfast
- Homerton College†, daily breakfast, weekday evening meals
- The Leys School†, daily breakfast, daily evening meals

†Available between Sunday 02 July and Saturday 12 August only.

LONDON

Homestay

- Daily bed and breakfast
- Daily bed and breakfast, evening meals, weekend lunches
- Daily bed and breakfast, private bathroom
- Daily bed and breakfast, evening meals, weekend lunches, private bathroom

High season: 02 July - 12 August 2017

A £10 per week supplement is payable for homestay during this period.

Residential

All residential rooms include private bathroom facilities.

- Chapter Kings Cross, self-catering (private kitchen)

ARRIVAL AND DEPARTURE TAXI TRANSFERS

I would like Bell to arrange the following taxi transfers:

- I require an arrival transfer.
Please specify airport name:
- I require a departure transfer.
Please specify airport name:
- I will book a transfer with Bell at a later date
- I do not require transfers

Note: We strongly recommend that all students under the age of 18 book the Bell transfer service.

STUDENT WELFARE

To help us make suitable arrangements for your stay in the UK, **please tell us about:**

- any religious, medical or dietary requirements you have
- any allergies (for example to cats or dogs)
- any medications you are taking
- any learning difficulties
- any physical difficulties
- or any other special requirements

N/A

PAYMENT

Payment instructions will be sent to you once we have received your booking form.

To secure your booking, you can either **pay the total fees now** OR **pay £445 which includes a non-refundable £95 booking fee AND a non-refundable £350 deposit.** Full fees must be paid at least six weeks before the course start date.

EDUCATIONAL TOUR OPERATORS

If you are an educational tour operator handling payment on Bell's behalf, please tick to confirm you have received all fees due:

INVOICE INFORMATION

The following section **MUST** be completed for use in case of queries with your payment. Please provide us with the contact details of the person paying for the course.

Full name: **Hanako Yamada**

Address: **1-1-101 Ryugaju Gogaku-shi**
City: **Tokyo**

Country: **Japan** Post/zip code: **111-1111**

Email: **tarou@langpedia.com**

Telephone [including international dialling code]:
00 81 90-2222-2222